

***Region Meeting Attendees:** *Region Committee Members & Executive Directors*

***Region Committee Members Include:** *Region Directors, Immediate Past Region Chair, Region Finance Officer, National Government Relations Representative, Chapter Presidents, and Chapter Regional Representatives*

Note: If you plan to attend the annual conference, as well as the Joint Region Meeting (JRM), you will receive a **\$100 credit toward your hotel stay**. You must submit the approved reimbursement form (attached) and your hotel receipt showing that you stayed for both events (JRM and Annual Conference).

HOTEL RESERVATIONS

Renaissance Nashville Hotel

marriott.com/en-us/hotels/bnash-renaissance-nashville-hotel/overview/

611 Commerce St., Nashville, TN, 37203

(615) 255-8400 • [Visit Hotel Website](#)

Group Room Rate: \$324++ per night

Group room rate is subject to applicable state and local taxes in effect at the time of check (currently city tax is at \$2.50 per night / 7% lodging tax, and 9.75% sales tax).

Nightly Rates (Group Block)

| Sun 4/12 | Mon 4/13 | Tue 4/14 | Wed 4/15 | Th 4/16 |
|----------|----------|----------|----------|---------|
| \$324 | \$324 | \$324 | \$324 | \$324 |

- Reserve your room online by **March 26, 2026:** [Book Now](#)
- Reservations must be made by 3/26/26, for the group rate, based on availability. After this cutoff date, the Hotel will release the unreserved rooms for general sale.
- First night deposit or major credit card required to reserve
- Cancellations must be received 72 hours prior to arrival to avoid a one-night charge. Check your personal reservation confirmation, for verification of this cancellation policy.

Check-In: 4:00 p.m.

Check-Out: 11:00 a.m.

HOTEL AMENITIES

- Free Wi-Fi
 - Fitness Center
 - Pool & Spa
 - On-site Restaurant
 - [More Info on Hotel Experiences](#)
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AI ANNUAL CONFERENCE REGISTRATION

[REGISTER HERE](#)

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REGION COMMITTEE MEETING ATTENDANCE REQUIREMENTS ARE PROVIDED IN ATTACHMENT A. (NEXT PAGE)

ATTACHMENT A

REGION MEETING ATTENDANCE REQUIREMENTS

Mandatory Attendance Members:

Members serving in the following positions are required to attend Regional Committee meetings.

- Region Chair
- Region Vice Chair
- Third Region Director
- Immediate Past Region Chair
- Region Financial Officer
- Chapter Presidents
- Chapter Vice Presidents (if also serving as Regional Representative)
- National Government Relations Committee Member

If you are a Chapter President or Chapter Vice President, you are eligible to attend and vote by proxy **IF** you have an excused absence and there are no elected Chapter Alternates available to attend the meeting in your place. All other Mandatory Attendance Members are eligible to attend and vote by proxy if they have an excused absence.

Voluntary Attendance Members:

Members serving in the following positions on the Regional Committee are not required to attend Regional Committee meetings.

- Chapter Regional Representatives (except the President and Chapter VP)

If no elected Chapter Alternate Regional Representative can attend the Regional Committee meeting, regional representatives may attend and vote by proxy. An excused absence is not required for regional representatives.